EMINE EKPONTA | PROJECT PLANNING ENGINEER

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PROFESSIONAL SUMMARY

A disciplined, committed and registered Project Engineer with 5 years' experience in successfully managing the scheduling and planning of high value projects within Construction, and Oil & Gas industry.

Results-oriented with unparalleled experience in end-to-end Project Management; and in possession of a proven track record of creating professional project plans, meeting and exceeding project schedules and delivering projects within budget. An adept and effective communicator who is personable, professional; and a strategic thinker who thrives in dynamic environments while remaining pragmatic and focused. A natural problem solver who excels at resolving business challenges with innovative solutions and can be trusted to independently resolve queries and facilitate the flow of information across numerous business areas. Seeking new challenges and opportunities within your organisation to utilise my extensive knowledge and experience in helping shape, implement and deliver your high value projects within budget and on time as your Project Planner.

CORE SKILLS

- Project Management
- Planning & Scheduling
- Project Monitoring & Evaluation
- Site Management
- Quality Assurance
- Vendor / Supplier Management
- Process Engineering codes
- Gantt Charts, PERT Charts, S-Curves & Histograms
- EPS/OBS/WBS
- Critical Path Methodology
- Process Simulation Models
- AutoCAD/ ASPEN/ HYSYS
- Primavera P6 / MS Projects
- Risk and Issue Mitigation
- Bids & Contracts
- Health & Safety
- Communication Skills
- Time Management
- Prioritisation & Organisation
- Team Collaboration
- Problem Solving

CAREER SUMMARY

NIGERIAN AGIP OIL COMPANY **FEB 2020 – PRESENT**
PROJECT PLANNING & CONTROLS ENGINEER

Project Scope:

Project planner on the Kwale Gas Flare Down project; accountable for project planning, resource planning and progress reporting and ensuring client tenders and contractual requirements were met.

Key Responsibilities:

- Update project schedule using MS Project and update revised project S-curves.
- Prepare project monthly report.
- Update project measurement system
- Liaising with the Project Manager and Site Engineers to ensure that the programme kept abreast with any changes; and meticulously maintained the project baseline to ensure the program was being run as planned.
- Monitoring and reporting on critical path (CPM) and schedule performance of the overall project plans; and contributed innovative solutions to mitigate identified delays.
- Preparing and issuing relevant project documents (Milestone completion certificates, Work completion certificate, RFQs, etc.) to vendors for project controls.
- Coordinating Vendor engineering activities and interpreting detailed contract documents, specifications and drawings for contract bidding, planning and scheduling purpose.

Key Achievement:

- Coordinated a successful claims recovery documentation that aided the process of claims recovery from the client.

- Successfully utilised Gantt, PERT, milestone charts, earned value management and other project management techniques to gauge progress and identify performance variances to facilitate focus and intervention on critical areas. Contributing to 15% project cost savings.

MOBIL PRODUCING NIGERIA UNLIMITED **FEB 2019 – DEC 2019**
PROJECT PLANNING & CONTROLS ENGINEER
Key Responsibilities:

- Created, maintained, reviewed and administered the project schedules and plans using Microsoft Project on two major projects JV Drill/ Workover Rig Flowline and OYOT 2A Gas Lift.
- Performed critical path analysis and monitored the progress of the identified critical activities to ensure the project products were delivered within the agreed timescales and budget.
- Strategically managed change orders, claims and supported escalated dispute resolution activities from vendors.
- Critically justified every slippage after due consultation with technical managers and developed mitigation plans accordingly to match construction (rolling programme) to the Baseline programme.
- Coordinated the close-out of the project and ensure the preparation of the Project Close-out Report and lessons learned.

NIGERIAN AGIP OIL COMPANY **JUL 2018 – APR 2019**
PROCESS ENGINEER
Key Responsibilities:

- Performed piping and instrumentation diagram modification; including interpretation of Process Flow Diagrams, Utility Flow Diagrams for both green field and brownfield projects.
- Prepared and processed sizing calculations for Pipelines, Flowlines, PSV's, Pumps and Vessels, in compliance with Process Engineering Codes and Standards such as API 14E, API 520, API 521, API 12J, and API 14C.
- Executed process engineering activities within the budget and schedule, as well as maintaining technical integrity of the agreed designs.

NIGERIAN AGIP OIL COMPANY **JUL 2017 – JUL 2018**
TRAINEE PROCESS ENGINEER
Key Responsibilities:

- Assisted senior Engineers in the preparation of Line sizing calculation notes and the preparation of line lists.
- Accurately processed designs and engineering including performing process simulations, design calculations, process optimisation, sizing and selection of equipment.
- Processed all engineering design work adhering 100% to Safety both in design detail and engineering design execution.

EDUCATION, CERTIFICATIONS & MEMBERSHIPS

- **PROCESS MODELLING (ASPEN HYSYS),** WEAM ENGINEERING 2018
- **WELL CONTROL ACCREDITATION,** (IADC.) 2018
- **GENERAL HEALTH, SAFETY & ENVIRONMENT (Level 1 and 2),** (ISPON.) 2018
- **AUTOCAD,** KOHASA ENGINEERING 2017
- **MS OFFICE & MS PROJECT,** KOHASA ENGINEERING 2017
- **PROJECT MANAGEMENT,** JK Michaels PROJECT MANAGEMENT 2017
- **B.ENG. / CHEMICAL ENGINEERING,** FEDERAL UNIVERISTY OF TECHNOLOGY 2013
- **COUNCIL FOR THE REGULATION OF ENGINEERS IN NIGERIA (COREN) - R 51096**

REFERENCES AVAILABLE UPON REQUEST