Akhil Hari

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PROFILE

- A result oriented professional with three years of experience in execution of major projects.
- Top performer and motivator with the added benefit of using technology as a tool to achieve timely results.
- Proven track record of meeting goals and making the best use of available resources.
- Always eager to try new things that can improve existing methodologies and interested in learning new technologies and software skills.

EDUCATION

B.Tech Electrical Engineering
05/2018

SOFTWARE SKILLS

ERP	●●●●○
Oracle	●●●●○
MS Office	●●●●○
Procuremennt	●●●●○
Contract Negotiation	●●●●○
AutoCAD	●●○○○
SCADA	●●○○○
PLC	●●○○○
Inventory & Material Management	●●●●○

LANGUAGES

English	●●●●○
Hindi	●●●●●
Malayalam	●●●●●

INTERESTS

Cricket, Football, Reading, Hiking, Travel, Badminton

PROFESSIONAL EXPERIENCE

Procurement and Contracts Engineer,
Condor Building Contracting LLC
06/2019 – present | Dubai, UAE

- Prepare invitation-of-bid forms and mail forms to supplier firms or distribute forms for public posting.
- Calculate costs of orders, and charge or forward invoices to appropriate accounts. Compare prices, specifications, and delivery dates in order to determine the best bid among potential suppliers.
- Contact suppliers in order to schedule or expedite deliveries and to resolve shortages, missed or late deliveries, and other problems.
- Prepare, maintain, and review purchasing files, reports and price lists.
- Monitor contractor performance, recommending contract modifications when necessary.
- Analyze all suppliers in order to select the most suitable suppliers who are able to deliver high quality products at competitive pricing.
- Negotiate with suppliers on lead-time, cost and quality so as to obtain the maximum benefit for the company.
- Manage suppliers to meet objectives related to cost, delivery performance, schedule and quality.
- Develop purchasing or sourcing strategies based on portfolio analyses and supplier referencing study.
- Perform regular performance review with suppliers to drive continuous improvements.
- Ensure commercial, legal and contractual compliance in all the procurement transactions.
- Adopt appropriate supplier management methodologies and procurement strategies in purchasing to secure better prices.

Electrical Engineer, *PECCS Ltd*
08/2018 – 05/2019 | Kannur, India

- Manage and coordinate with the Lead Engineers the progress of the engineering work in accordance with the project scope, schedule and procedures.
- Assist the Lead Engineer to measure, on a monthly basis, the progress of the engineering work packages to ensure that project budgets, schedules are being met & the delivery of project requirements as they relate to scope, cost and schedule..
- Reviewing the outcome of quality audits of engineering work and perform remedial work in accordance with the project procedures and the quality assurance plan.

PROJECTS

Zayed Dialysis Centre - Dubai (AED 65M).

Latifa Hospital Expansion Project– Dubai (AED 32M).

3B+G+2P+17 Residential Building [Deyaar]– Dubai (AED 84M).

Facebook Building [Tecom] - Dubai (AED 48M)

ENOC Petrol Station - Dubai (AED 18M)